

DRAFT COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Meeting Minutes

April 18, 2013

Members Present: Dr. Charles Ponquinette, Chair, Cheryl Westray, Denese Gillis, Carol Brown, Committee Members

Members Absent: Veronica Reid, Committee Member

Others Present: Timothy Jones, Human Rights Advocate

Potential Affiliate: None

Affiliates Present: Independent Perspectives, Lyle Professional Counseling, Martha's Place, New Season Clinical Services, Therapeutic Interventions, Inc., Thoroughgood House, Youth & Family Counseling, LEVOC Family Services, Virginia Supportive Housing, Family Maintenance Counseling Group

Affiliates Absent: VABODE, Community Behavior Support

1. Call To Order

The Colonial Regional Local Human Rights Committee was called to order at 5:30 p.m. April 18th 2013, by Dr. Charles Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

2. Review and Approval of Agenda

April 18th 2013 Agenda was reviewed.

Action: Ms. Westray made a motion to approve the agenda as presented.

Second: Ms. Gillis

Vote: Unanimous

3. Review and Approval of Minutes

January 17th 2013 Minutes were reviewed and amendments were made.

Action: Ms. Westray made a motion to approve the agenda as amended.

Second: Ms. Gillis

Vote: Unanimous

4. Announcements

None

5. Public Comment

None

6. Human Rights Advocate Comments – The DBHDS is implementing the “CHRIS” system for reporting incidents of abuse and neglect. There will be a training on 4/23/13 for phase 2 providers. All providers should have received an email regarding this topic. If any provider is unsure if they are a phase 3 or a phase 2 provider may contact Ms. Walsh with DBHDS. Phase 3 will begin this summer but no date has been set. During site visits complaints are not being reports. All complaints are to be reported. Whenever the capacity of an individual to consent for treatment is in doubt and it is believed that they need an Authorize Representative, the provider should obtain an evaluation from a professional (professional not directly associated with the individual). A program cannot use an evaluation that was done by another program as their own. This evaluation needs to be reviewed every 6 months, unless it has been indicated in the past evaluation the individual is not excepted to regain capacity. The Provider should be documenting annually the individual’s capacity to make decisions. If the person has a legal guardian issued by the court, the Director of the program needs to place a statement in the medical record (chart) that they will utilize the legal guardian placed by the court. The court order supersedes Human Rights. This information can be located in the state regulations under 12VAC35-115-145 (Determination of Capacity to give Consent or Authorization).

If you have a point system in place that has not been approved it must be brought before the LHRC for approval prior to being implemented.

7. Old Business

None

8. New Business

a. Virginia Supportive Housing – Agency submitted paperwork to licensure and the LHRC to add location in Chesapeake, VA. The building has been opened and they have begun to move people in.

b. LEVOC Family Services – request for affiliation of newly licensed programs. Substance Abuse Case Management, Substance Abuse Intensive Outpatient Services – The Chesapeake and Franklin office will use the same policy and procedures. Updated program rules will be forwarded.

Motion: Ms. Gillis moved to approve the affiliation.

Second: Ms. Westray

Action: Vote was unanimous

9. Affiliate Reports

***All providers noted below went over their 1st quarter reports during the meeting:**

- A. Community Behavior Support – Reports no incidents/complaints
- B. Family Maintenance Counseling Group – Reports no incidents/complaints
- C. Independent Perspectives – Reports no incidents/ 1 complaint
- D. LEVOC – Reports no incidents/ 1 complaint
- E. Lyle Professional Counseling - Reports no incidents/complaints
- F. Martha's Place – Reports 1 incident/complaints
- G. New Season Clinical Services - Reports no incidents/complaints
- H. Therapeutic Interventions, Inc. – Reports no incidents/ 1 complaint
- I. Thoroughgood House – Reports no incidents/complaints
- J. VABODE - Reports no incidents/complaints
- K. Virginia Supportive Housing – Reports no incidents/complaints
- L. Youth and Family Counseling – Reports no incidents/complaints

9. Next meetings scheduled for: 7/18/13, 10/17/13

10. Closed Session – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the complaints/allegations against LEVOC Family Services, Independent Perspectives, Martha's Place, and Therapeutic Interventions.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the complaints/allegation against LEVOC Family Services, Independent Perspectives, Martha's Place, and Therapeutic Interventions. The committee made the following recommendations:

The committee has requested that Independent Perspectives needs to have a menu posted for individuals in their program.

The committee made no recommendations to the other providers.

11. Adjournment: The LHRC meeting was adjourned at 7:30 p.m.

Action: Motion made by Ms. Westray to adjourn the meeting

Second: Ms. Gillis

Vote: Unanimous